

## **ADDENDUM NO. 3**

### **City of Springfield CITY COMPLEX**

**Mott MacDonald Project No.: 502100062**

**August 30, 2024**

Plans, Specifications, and Contract Documents shall be amended in the following particulars:

#### **I. QUESTIONS**

1. Attached to this Addendum #3 are the various questions that have been received from prospective bidders and the corresponding responses from the Architect/Engineer; see the attached QUESTIONS AND RESPONSES.

#### **II. SPECIFICATIONS**

##### **A. Division 31, Section 313116 Termite Control**

1. Add a new Section 313116 Termite Control to the Specifications.

#### **III. PRE-BID MEETING MINUTES**

- A. The Minutes of the Pre-Bid meeting of Tuesday, August 27<sup>th</sup> are attached to this Addendum #3.

**END OF ADDENDUM No. 3**

**ADDENDUM NO. 3**

**City of Springfield**  
**CITY COMPLEX**

**Mott MacDonald Project No.: 502100062**

**August 30, 2024**

<p><b>ADDENDUM NO. 3 RECEIVED BY:</b> _____</p> <p><b>COMPANY NAME:</b> _____</p> <p><b>DATE:</b> _____</p>
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*Please return acknowledgement of Addendum No. 3 either by email to:*  
[beverly.stephens@mottmac.com](mailto:beverly.stephens@mottmac.com)

## **QUESTIONS AND RESPONSES**

(NOTE: Number values are a continuation from Questions 1 through 26 in Addendum #2)

27. QUESTION: Sheet E1.01 looks to show handholes and sheet E9.01 shows details for handholes and manholes, but sheet E1.01 does have a note detailing what size to use where. Please advise which we are to use and which location. RESPONSE: Note 2 on sheet E9.01 states the following "2. Contractor to size manholes per NEC". In the specifications and plans it also explains the Contractor shall install handholes or manholes where appropriate due to size requirement to avoid more than 270 degrees of bend in the conduit run or pulling lengths that would exceed the wire or cable manufacturers specifications.
28. QUESTION: Sheet E3.20 Fire Station shows two exterior lights with no designation type on outside of room 332 & 336. What type are these and who supplies and installs? RESPONSE: The type is P1 and they are to be supplied by the Contractor.
29. QUESTION: Is the Springfield City Complex AIS domestic? RESPONSE: No, American Iron and Steel requirements are NOT applicable to this project.
30. QUESTION: The floor plans and finish schedules seem to show conflicting information as to what products get applied in certain rooms. Please advise which takes precedence. Specifically on the Public Works building, the provided floor pattern legend depicts certain finishes for the rooms and the finish schedule calls out specifically which floor finish is to be applied in those rooms, so I was wondering if we should just price per the finish schedule. RESPONSE: Price rooms per the finish schedule. Floor Finish Plans dictate pattern and extents in rooms with multiple floor types.
31. QUESTION: Please see the attached Electrical Site Plan (E1.10) for questions regarding this scope. RESPONSE: Refer to E2.15 conduit and conductor schedule and the general notes found on E1.10. There is one two-inch fiber optic conduit from each of the buildings and each camera plus the spares called out, they originate from the IT Server Rack 201.
32. QUESTION: Please provide site concrete details for sidewalks, curb & gutter, transformer pads, generator pads, etc. RESPONSE: Sidewalks and curb & gutter are to be per FDOT standard details. The power company determines the specifications for the transformer pads based on the transformer they plan to install; Contractor is to provide the pad as provided for in several notes on the drawings. The foundation mats shall be for the generators only with no belly tanks and generators are to be natural gas powered. The City Hall generator foundation mat shall be 11'-10" x 18'-8" x 1'-6" with #6 @ 10" O.C. E.W. T&B with 4,000 psi concrete. The Police station generator foundation mat shall be 11'-10" x 18'-8" x 1'-6" with #6 @ 10" O.C. E.W. T&B with 4,000 psi concrete. The Fire Station generator foundation mat shall be 12'-0" x 21'-0" x 1'-6" with #6 @ 10" O.C. E.W. T&B with 4,000 psi concrete. The Public Works generator foundation mat shall be 10'-6" x 19'-0" x 1'-6" with #6 @ 10" O.C. E.W. T&B with 4,000 psi concrete.
33. QUESTION: Where are the utility bollards that are detailed on CD4.0 required? I have not been able to find them identified on the site plans. RESPONSE: The bollards are around the generator in the parking lot at the north end.
34. QUESTION: Since the generators are owner furnished, will the automatic transfer switches be provided by the owner as well? RESPONSE: No, Contractor to provide.
35. QUESTION: Are we going to be responsible for UG primary conduits? If so I need to know FPL requirements on that. conduits size, quantity. RESPONSE: Yes; see General notes

on E1.10.

36. QUESTION: Also, on sheet E1.10 they show what looks like to be either handholes and or possibly pad mt. transformers. It is unclear what these markings are. For example Feeder L-SVC-200 comes out of the city hall bldg. and dead ends near the generator. being that it's a dead end I'm assuming this is a transformer? But then feeder L-SVC-100 comes out of the police station and hits 3 handholes? Or 2 handholes and a transformer. I need to know what each of these symbols are. Also are these handholes or manholes? Details for both on the E sheets, but no calcification as to what is what on site drawings.  
RESPONSE: Please review the electrical specifications specifically those related to the questions, I believe they will help to create a clear picture and with that better understanding and a second look at the General notes on E1.10 you will have clarity.
37. QUESTION: Please provide a Paver Specification for the Project. RESPONSE: See basis of design on LS.2.
38. QUESTION: We did not see any specifications for foundation treatment. RESPONSE: See new specification section 313116 included in this Addendum #3.
39. QUESTION: Most of the plumbing fixtures and equipment do not seem to have a make or model number either in the spec book or the plumbing schedules. Are these available?  
RESPONSE: Contractor to provide fixtures meeting the specifications. Fixtures models provided for each fixture type must be consistent between all four facilities. Preferred manufacturers are American Standard, Toto, and Kohler.
40. QUESTION: There are no call outs/section for site concrete. Please advise. RESPONSE: Sidewalks and curb cut ramps are identified on sheet G1.0. Geometric layout and points for most items are given on sheet G2.0. For most other areas, it is our understanding that the layout (lengths and widths) of most surface features would be laid out by a surveyor, using the actual AutoCAD drawing file. Concrete adjacent to buildings should be shown in the associated architectural and structural sheets, with regards to thickness and reinforcing.
41. QUESTION: There does not seem to be any contours for existing grade to determine sitework scope. RESPONSE: Existing and proposed contours are shown on sheets C1.1 and C1.2.

SECTION 31 31 16  
TERMITE CONTROL

PART 1 GENERAL

1.1 SECTION INCLUDES

- A. Chemical soil treatment.

1.2 REFERENCE STANDARDS

- A. Title 7, United States Code, 136 through 136y - Federal Insecticide, Fungicide and Rodenticide Act; United States Code; 1947 (Revised 2001).

1.3 SUBMITTALS

- A. See Section 013000 - Administrative Requirements, for submittal procedures.
- B. Product Data: Indicate toxicants to be used, composition by percentage, dilution schedule, intended application rate.
- C. Test Reports: Indicate regulatory agency approval reports when required.
- D. Manufacturer's Application Instructions: Indicate caution requirements.
- E. Manufacturer's Certificate: Certify that toxicants meet or exceed specified requirements.
- F. Certificate of compliance from authority having jurisdiction indicating approval of toxicants.
- G. Record moisture content of soil before application.
- H. Warranty: Submit warranty and ensure that forms have been completed in Owner's name.

1.4 QUALITY ASSURANCE

- A. Installer Qualifications: Company specializing in performing this type of work and:
  - 1. Having minimum of 2 years documented experience.
  - 2. Approved by manufacturer of treatment materials.
  - 3. Licensed in the State in which the Project is located.

1.5 WARRANTY

- A. See Section 017800 - Closeout Submittals, for additional warranty requirements.
- B. Provide five year installer's warranty against damage to building caused by termites.
  - 1. Include coverage for repairs to building and to contents damaged due to building damage. Repair damage and, if required, re-treat.

## PART 2 PRODUCTS

### 2.1 MATERIALS

- A. Manufacturers:
  - 1. Bayer Environmental Science Corp; Product Premise 75 or Pre-Construction: [www.backedbybayer.com/pest-management](http://www.backedbybayer.com/pest-management).
  - 2. FMC Professional Solutions: [www.fmcprosolutions.com](http://www.fmcprosolutions.com).
  - 3. Syngenta Professional Products: [www.syngentaprofessionalproducts.com](http://www.syngentaprofessionalproducts.com).
  - 4. Substitutions: See Section 016000 - Product Requirements.
- B. Toxicant Chemical: EPA approved; synthetically color dyed to permit visual identification of treated soil.

### 2.2 MIXES

- A. Mix toxicant to manufacturer's instructions.

## PART 3 EXECUTION

### 3.1 EXAMINATION

- A. Verify that soil surfaces are unfrozen, sufficiently dry to absorb toxicant, and ready to receive treatment.
- B. Verify final grading is complete.

### 3.2 APPLICATION

- A. Comply with requirements of U.S. EPA and applicable state and local codes.
- B. Spray apply toxicant in accordance with manufacturer's instructions.
- C. Apply toxicant at following locations:
  - 1. Under Slabs-on-Grade.
  - 2. At Both Sides of Foundation Surface.
- D. Under slabs, apply toxicant immediately prior to installation of vapor barrier.
- E. At foundation walls, apply toxicant immediately prior to finish grading work outside foundations.
- F. Apply extra treatment to structure penetration surfaces such as pipe or ducts, and soil penetrations such as grounding rods or posts.
- G. Re-treat disturbed treated soil with same toxicant as original treatment.
- H. If inspection or testing identifies the presence of termites, re-treat soil and re-test.

### 3.3 PROTECTION

- A. Do not permit soil grading over treated work.

END OF SECTION 31 31 16



# Pre-Bid Meeting *MINUTES*

City of Springfield  
CITY COMPLEX  
MM Project Nos. 502100062  
August 27, 2024

*NOTE: These Minutes consist of the original Agenda distributed to all attendees with the addition of comments made in the meeting which are shown in italics.*

Owner \_\_\_\_\_ City of Springfield \_\_\_\_\_

Location: \_\_\_\_\_ Springfield City Hall \_\_\_\_\_

Address \_\_\_\_\_ 408 School Ave., Springfield FL 32401 \_\_\_\_\_

Telephone No. \_\_\_\_\_ (850) 872-7570 \_\_\_\_\_

Consulting Engineer: \_\_\_\_\_ Mott MacDonald \_\_\_\_\_

Address: \_\_\_\_\_ 1022 West 23<sup>rd</sup> Street, Suite 680, Panama City, FL 32405 \_\_\_\_\_

Telephone No. \_\_\_\_\_ (850) 763-9393 \_\_\_\_\_

SIGN IN SHEET – *See the attached Attendees List.*

INTRODUCTIONS: City of Springfield Representatives  
Ralph Hammond, Mayor  
Miles Grice, Utilities Director  
Teresa Cox, City Clerk  
Krystal Ward

Mott MacDonald Representatives  
Amir Zafar, Project Principal/Engineer  
Andy Marasca, Architect  
Tommy Pitts, Project Manager

*T. Pitts opened the meeting, welcomed the attendees, and made introductions.  
Mayor Hammond welcomed all and expressed the get the project underway and, in particular, to provide the police and firemen permanent buildings.*

**DESCRIPTION OF PROJECT:**

The project consists the construction for the City of Springfield of a new City Hall, Police Station, Fire Station, Public Works Building, and related civil site improvements on a single campus at 1141 Transmitter Road. Due to the sources of funding and differing supplemental conditions of those sources, the project will be awarded in two contracts to one successful bidder.

*The project previously included a Community Center building on a different site; that has been removed and we hope to bid it in the next few weeks.*

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## Pre-Bid Meeting *MINUTES*

The Civil Site Work will be awarded in one contract and the construction of the buildings in a second contract. This is further detailed in the Preface and its Attachment A which are in the Specifications immediately after the Invitation to Receive Bids.

One example of the difference in contracts is the requirement of compliance with Davis-Bacon wage rates for the Civil Site Work but is not required for the contract for the four buildings.

The division of the work into two contracts necessitates separate documentation and administration for each, for example, in submittals, pay requests, payments, etc.

### GENERAL INFORMATION FOR BIDDERS:

1. Bids will be received at Springfield City Hall until 2:00 p.m. CDT (local time) on September 10, 2024, at which time they will be publicly opened. *There are two pages on the bid form for submittal of prices: one for the buildings and civil site work requiring lump sum prices and a second page for unit prices for some items that we anticipate may require variable quantities.*
2. Review the Instructions to Bidders, General Conditions, and Special Provisions carefully.
3. Provide all prices on the two pages of the Bid Form: the lump sums for the civil site work and buildings and the unit prices for the listed bid items.
4. For bid to be valid, it must be:
  - a. Submitted on the Bid Form furnished in Specifications
  - b. Manually signed
  - c. Accompanied by proper bid security in form of bid bond, certified check or cashier's check.
  - d. Acknowledgment receipts for all addenda. *There have been two addenda issued thusfar and a third will be issued by the end of this week to include these meeting minutes.*
  - e. Public Entity Crime Statement included.
  - f. Evidence of Bidder's authority to do business in Florida or certification that it will obtain such authority.
  - g. Evidence of Bidder's Florida contractor(s) license(s).
  - h. Any additional requirements outlined in Specifications.
5. The Notice to Proceed will be issued to successful Contractor after *Engineer has reviewed the submitted bid packages and made recommendation, followed by:*
  - a. City's approval.
  - b. The Contractor has submitted the following:
    - (1) Signed contract
    - (2) Completed Performance Bond and Payment Bond
    - (3) Insurance Certificate
6. The project is to be completed within 540 consecutive calendar days from start of construction. *There is an urgency to getting these buildings completed on time as the City has been operating in temporary facilities for six years and some of those are now failing.*
7. Review General Conditions carefully regarding the Contractor's liability for damages for delay in completion of work. *Be certain you can get the job done if you commit to it.*



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## Pre-Bid Meeting *MINUTES*

8. The Engineer will be the Owner's representative during the construction period.
  - a. Special Conditions and Site Conditions:
  - a. Work hours per the Specifications Section 01 10 00 are between 6:00 a.m. and 7:00 p.m.; if you have any especially noisy work, limit to 8:00 a.m. to 6:00 p.m. There will be flexibility for concrete pours if you need very early starts.
  - b. Construction Meetings – At least monthly, more frequent as needed
  - c. Pay Requests – for details see Specifications. *The pay request forms are in the bid documents; submit promptly after the 1<sup>st</sup> of each month; it is the City's intent to pay within 30 days and they are making provisions to do that though there is no guarantee it will happen every time.*
  - d. As-builts – keep them current as the work progresses.
9. The City has already acquired the building permits for the project. Do not include building permit fees in your bid.
10. The project was originally planned to include a new Community Center on a separate site, however the delay by the funding agencies has resulted in the deletion of the Community Center from this bid package. As you review the Bid Documents, please ignore any references to the Community Center that we may have missed. The Community Center will be bid at a later date once authorization is received from the funding agencies.
11. Questions/Comments.

*Pitts noted that due to the restrictions on the two different funding sources, the Civil Site Work cannot include any work for government administrative buildings therefore the City Hall civil site work must be included in the bid, the work, and the cost of the City Hall building (item 2 on the lump sum bid form). In response to a request from the audience, the Engineer will provide a drawing delineating the limits of the City Hall work. The Contractor needs to be able to certify that none of the Civil Site Work funds (Contract #1) were expended for the construction of City Hall.*

*Marasca commented that Engineer will continue to accept questions until five days before the bid open date through September 4<sup>th</sup> after which no more questions will be answered.*

*Question: Is there a budget for the Civil Site Work? Response: No.*

*Question: Can you give guidance on separating out the City Hall work? Response: Engineer will provide a drawing delineating the limits of the City Hall work. (This was provided in the original Bid Set plans in Volume 3, Sheet G1.0. See attached.)*

*Question: What is the foundation type? Response: Refer to the drawings.*

*Question: Is the removal of the oak trees included in the Civil Site work? Response: Mayor Hammond replied, yes, take all three down.*

*The meeting was adjourned and was followed by a visit to the City Complex site at 1141 Transmitter Rd. for those who wanted to go. Subsequently, those who wanted to see the Community Center site were escorted to 3529 East 3<sup>rd</sup> St.*

**CITY OF SPRINGFIELD  
RFP 2024 CITY COMPLEX PROJECT  
Mott MacDonald Project No. 502100062**

**PRE-BID CONFERENCE  
SIGN IN SHEET**

**8/27/2024 @ 1:00PM CST**

NAME	COMPANY	PHONE	EMAIL
Brett Hitchcock	White	850-630-0078	BrettH@whiteconst.com
John Huffines	White	423-681-2112	John@whiteconst.com
Bryan Cowan	Burke Const. Corp.	850-866-4087	Bryan@bcginc.net
Tom Dolan	VCS	850-774-1023	tom.dolan@vcstechgroup.com
Keith Hopper	HopperSun LLC	334-701-4382	khopper@HopperSunLLC.com
Jami Hopper	HopperSun LLC	334 805 0312	JOHopper@HopperSunLLC.com
Bobby Wells	American Sand	850 763-4300	bobby@americanSandap.com
Tiffany Melvin	BCL Civil Contractors Inc	850 871 1514	Tiffany@BCLFI.com
Lindsey Willis	Knox Pest Control	850-333-9910	lindsey.willis@knoxpest.com
MARK TOLER	EMERALD COAST CONSTRUCTORS	850-232-7139	MARK.ECC@COO.NET
Rob Zimmerman	"	850-291-7991	RZIMMERMAN.ECC@gmail.com
Garrett Pygula	GCUC	850-387-9751	Garrett.Pygula@GCUC.net
Jeremy Russell	Siemens	850-528-9212	Jeremy.Russell@Siemens.com
Jim Bradshaw	"	904-216-8062	James.Bradshtw@siemens.com
Adam Albritton	ECSL	850 214 0900	AdamA@ECSLFLA.com



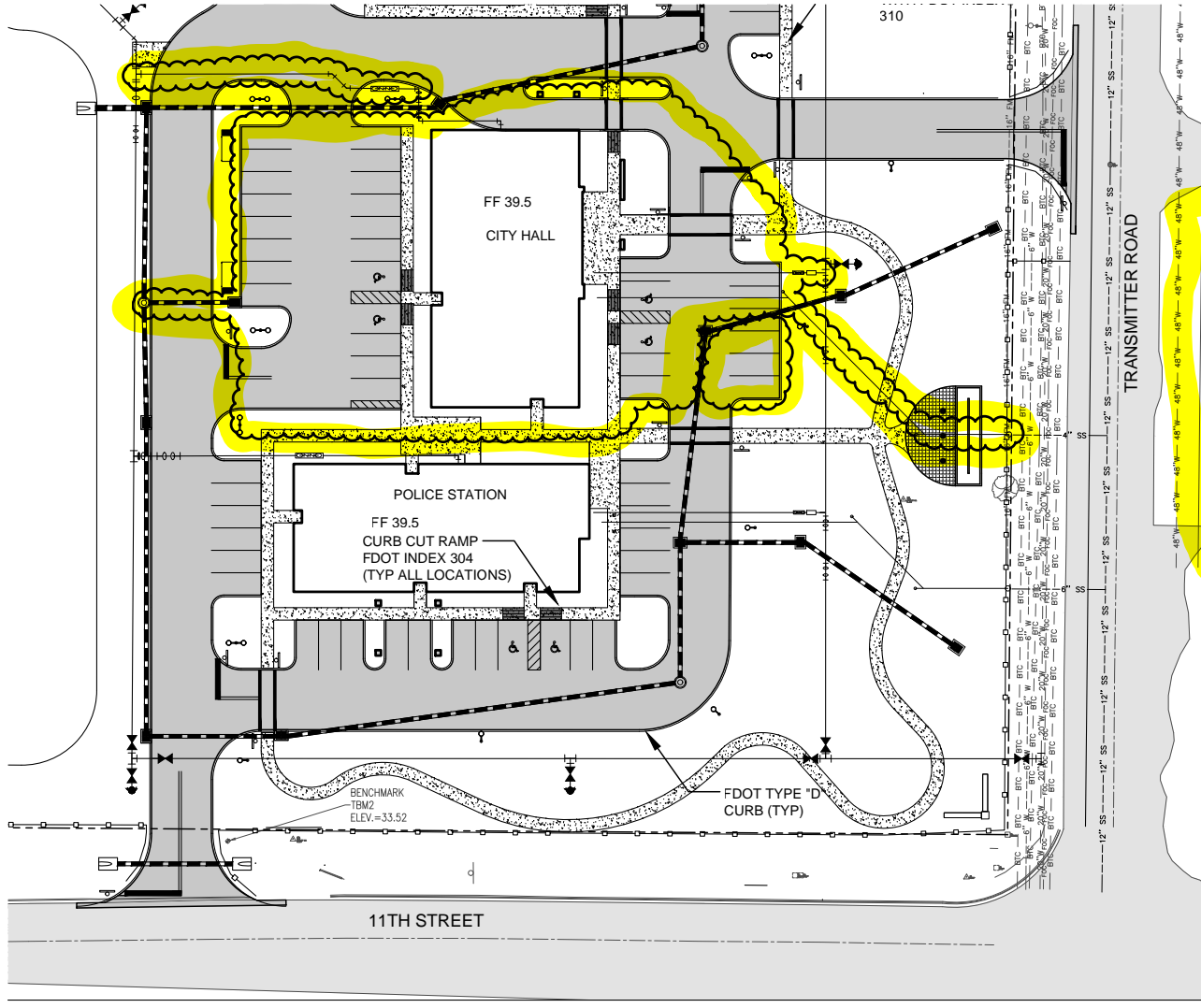
**CITY OF SPRINGFIELD**  
**RFP 2024 CITY COMPLEX PROJECT**  
**Mott MacDonald Project No. 502100062**

**PRE-BID CONFERENCE**  
**SIGN IN SHEET**

**8/27/2024 @ 1:00PM CST**

NAME	COMPANY	PHONE	EMAIL
FRANK SMITH	ECSC, LLC	4507481-6966	FSM:THD@ECSCFLA.COM
AMBER FULLER	Masonry Inc	850-851-2440	amber@masonryinc.net
Trevor Carpenter	Trevor's Painting	850-832-6688	Trevorspainting850@gmail.com
PHINEAS ADAMS	KILLIAN CONSTRUCTION	917 830 7806	PADAMS@KILLCO.COM
GARY CLARK	KILLIAN CONSTRUCTION	850 832 1940	GCLARK@KILLCO.COM
Josh McNeely	AGX Siteworks	251-206-2407	Josh@AGXsiteworks.com
Ronnie Leak	Lawnmasters of FL	(850) 258-2320	ronnie@lawnmastersfl.com
Amir Zafar	MM	850 276 0429	amir.zafar@mottmac.com
Gary Pitz	MM		" "
ANDREW MARASCA	MM		ANDREW.MARASCA@MOTTMAC.COM
Crystal Ward	City of Springfield	850-872-7570	Kward@springfield.fl.gov
Teresa Cox	City of Springfield	850-872-7570	tc Cox@springfield.fl.gov
Miles Grice	C. of Springfield	850-872-7520	mgrice@springfield.fl.gov

NOTE: The separation of the civil site work for the City Hall is identified by the cloud symbol on the original bid set plans, Volume 3, Sheet G1.0. See below where it is highlighted in yellow. See also the notes.



**ALL CIVIL SITE WORK, UTILITIES, OR ANY OTHER IMPROVEMENTS SHOWN INSIDE THE CLOUD FOR THE NEW CITY HALL, SHALL BE INCLUDED IN BID SCHEDULE #2 "CITY HALL - CITYCOMPLEX".**

**ALL CIVIL SITE WORK, UTILITIES, OR ANY OTHER IMPROVEMENTS SHOWN OUTSIDE THE CLOUD, SHALL BE INCLUDED IN BID SCHEDULE #1 "CIVIL SITE WORK - CITY COMPLEX".**

ISSUED FOR BIDS - AUGUST 2024		DATE: 05-18-22	REVIS
<b>THIS DRAWING IS NOT FOR CONSTRUCTION</b>	DESIGNED BY: C. ELKINS	REV.	
	DRAWN BY: C. ELKINS	DATE	
	PROJECT ENGINEER: A. ZAFAR		
	PROJECT MANAGER: T. PITTS		
SHEET TITLE: <b>PROJECT LAYOUT AND GENERAL NOTES</b>		M.M. PROJECT NUMBER: 502100062-004	
SHEET NUMBER: <b>G1.0</b>			